



ASBA Participation Guidelines

You have received this information under the assumption that you are an asba member.

As a member of the Arizona Small Business Association enrolling with group health insurance benefits, I understand that:

1. My company is an asba member and we have satisfied the 90 day waiting period.
2. If my company does not enroll during the initial 90 day waiting period, I understand that my company must wait until the next open enrollment period to elect benefits.
3. Minimum participation of a group is 75% of the eligible employees as defined by those who are full-time working 30 hours per week and are not covered by their spouse, parent, Medicare, Champus, AHCCCS or Indian Health Services to a minimum of 50% of the total eligible full time population.
4. Minimum employer contribution is 50% of the single medical premium.
5. Employers must contribute 100% of the life insurance premium (if elected).
6. No more than 25% of the eligible group can be made up of 1099 employees.
7. An employee/employer relationship must exist between the employer and employees eligible for coverage.
8. No more than 20% of the enrolled employees can reside outside of the State of Arizona.
9. Cigna must be the sole medical insurance provider of the group.

I have read and understand the participation guidelines listed above.

Signature _____ Title _____ Date _____

This form must be returned along with your application in order to be processed.